



SCHOOL'S OUT HOLIDAY SQUAD

Holiday Club

Parent Handbook 2023-2024

School's Out Holiday Squad

Shadsworth Junior School, Arran Avenue, Blackburn, Lancashire, BB1 2ET

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SCHOOL'S OUT HOLIDAY SQUAD

Promoting Healthy and Active Lifestyle

1. About School's Out Holiday Squad

School's Out Holiday Squads, Holiday Club is a unique sports event aimed at both boys and girls, aged between 4-11 years.

All our team games are fun and engaging which in turn helps children to develop their agility, balance, and coordination skills. We also see children improving their social skills and becoming more confident whilst being part of a team in our club.

Our Philosophy is to make sure all pupils are having a great time but also learning and adopting new skills.

Our sports programme is designed and delivered by a qualified sports coach. Pupils each day will play in a team, playing a variety of different sports to try to be crowned the 'Team of The Day'.

Pupils have the opportunity to be creative during our Arts & Crafts sessions. They also have the chance to play together or against each other with our range of games during social interaction time.

We offer a range of activities that your children will love, allowing them to interact with other children from different schools and backgrounds. These activities include:

- Sports Program which is planned by our fully qualified sports leaders
- Table Tennis
- Table Football
- Pool Table
- Air Hockey Table
- Outdoor Gym
- Outdoor Play Area
- Board Games
- Lego Zone
- Arts and Craft which is planned and overseen by our arts leader
- Nintendo Switch (Mario Kart and Just Dance)
- PlayStation 5 (FIFA)
- ICT Zone

1. Food and Drink

We offer a breakfast club for parents who wish to book our early start time, which is from 7:30am. Children can expect a variety of cereals and toast with various spreads. The children can enjoy cordial or milk with their breakfast.

Parents must provide a lunch for their children each day as we don't offer a dinner to the children. We do ask that parents do not include any fizzy drinks. We recommend a refillable drinks bottle with juice added.

During the sessions, we do provide fruit and we will refill any empty drinks for the children throughout the day.

2. Aims and Ethos of The Club

Our mission is to allow children to express themselves through sports and group interactions. Boosting their confidence, developing their social and motor skills whilst improving their discipline.

Our programmes aim to allow pupils to have fun and be creative in a safe and comfortable environment.

We make sure every pupil and parent are made to feel welcome and be part of a unique family here at SOHS.

3. Meet The Staff

We have been established since 2018 and our Head Coach Chris, who is an highly qualified Sports Coach, has more than 10 years experience in childcare provision and sports clubs.

Our team stands out from our competitors with their hard work, dedication, and enthusiasm to ensure our club is operating at the highest standard.

Our team is:

- DBS checked
 - Paediatric First Aid trained
 - Safeguarding trained
 - Highly qualified with teaching qualifications and have a level 1 or above in a variety of sports
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- Chris Baker (Head Coach)
 - Lucy Shannon (Assistant Head Coach)
 - Tanith Hope (Assistant Head Coach)
 - Lisa Connelly (Play Leader)
 - Gabriel Poole (Play Leader)

4. Registration

Children must be registered before they are able to attend the club. We use an online booking system called "[Kids Club HQ](#)", and this is accessible to all parents. When you register an interest with the club we will send you a link to access this system, you will need to create an account which will then give you access to register your child with us.

5. Bookings

Once you have registered your child onto our booking system, we will send you a link via email where you can select the days or weeks you require. Parents can provisionally book their child on a holiday club and pay later.

6. Fees & Payments

You will be able to access your invoice by logging into your online account at www.schoolsoutholidaysquad.kidsclubhq.co.uk. Our main payment acceptance method is BACS transfer however, we do accept cash and childcare vouchers (please notify us if you wish to pay via childcare vouchers). Cash payments can be made at our venue (Shadsworth Junior School).

Fees from September 2022

- Start from 7:30am – 6:00pm (Breakfast Club)
 - £21 per day
 - £95 full week booking

- Start from 8:30am onwards – 6:00pm
 - £19 per day
 - £85 full week booking

We do offer a £10 sibling deduction of your overall fees, when you book all children on a full week course.

Invoices will be available from the day of booking and you are able to pay for these at any time however, all fees must be paid in full before the deadline. (A deadline date will be set for all fees to be paid by – this will be specified on the confirmation email). Once payment has been made, this will secure your child's place onto the Holiday Club. Failure to pay the full amount on time will result in the place being given up.

7. Cancellations

Cancellations may be made either by email or text message. You can cancel a booking at any time before the payment deadline and receive a full refund, but you must inform the club at the earliest opportunity.

Any cancellations after the payment deadline (see booking confirmation email) will not be refunded.

If your child is absent or sick during the holiday weeks, you will not be refunded.

If your child needs to self-isolate due to Covid-19 during the Holiday event, you will not be refunded

8. Drop offs and Collections

Access to the Holiday Club is by entering Shadsworth Junior Schools main reception, which is located at the front of the school. Please use the school's car park if you are travelling via vehicle. When entering the reception, please use the doorbell and one of our staff members will assist you.

Children can only be collected by the named person(s) on the registration form. If a different person is to come and collect your child then please contact the club directly in advance.

Please be aware that the Holiday Club closes at 6pm and we must stress that your child should be collected by this time.

9. Late collection

School's Out Holiday Squad has a late collection policy.

Children must be collected at any time before 6pm at Shadsworth Junior Schools reception. Any late collections will result in a late collection fee of £5. Persistent lateness will result in the Holiday Club place being withdrawn.

The late fee charges will be invoiced to parents via email

10. Sickness

If your child has a sickness bug, you must notify the Holiday Club at the earliest opportunity.

If your child becomes ill whilst attending the club, we will contact parents for them to collect their child. Your child will be placed in an isolation room to reduce the spread of any infections.

If your child needs to isolate due to a positive Covid-19 test result, you must inform the club at the earliest opportunity, stating when your child will return to the club.

11. First aid

School's Out Holiday Squad staff are all Paediatric First Aid trained.

All accidents are recorded in our accident book and all parents will be notified on collection.

All pupils who have an accident will be treated by a member of our team. Please put any allergies regarding first aid on your child's registration form.

Should your child need to go to hospital a member of staff will go with your child in an ambulance and parents will be contacted.

12. Medication

School's Out Holiday Squad can administer medication to your child if they require it. Parents must fill out a 'Permission to Administer Medicine' form in advance. The forms can be requested at the club

13. Policies and Procedures

School's Out Holiday Squad policies are available on request at the club. The policies can also be found on our website (www.schoolsoutholidaysquad.com).

14. Contacts

Head Coach: Chris Baker

Shadsworth Junior School

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